

Careers Calendar 2022 - 2023

SEPTEMBER 2022

Year Group	Activity	Presenter	Gatsby BM
12, 13	Induction Week:	staff team, LSBU, Royal Holloway, Employers	
12, 13	Navigate Journey		
12, 13	What to expect in Year 12 and Year 13	Royal Holloway	1,2,7
	Introduction to business mentoring	Student services	2,3,4,5
tbc	Introduction to Project Management	APM	2,4
12	Introduction to the careers service	Careers	1,2,8
12, 13	Register for student membership of professional bodies	ICE, APM	2,4
12	Work experience	Speakers For Schools	1,2,3,4,
12	Skills Audit (part 1)	Careers	3,4
	1:1 Transition checks (change of course)	Careers	1,3,8
13	UCAS application support (1:1 appointments and drop-in advice)	Student services	1,3,7,8
13	1:1 Careers guidance appointments and check in	Careers	1,3,8
13	Personal statement writing	Royal Holloway	1,3,7,8
13	Civil Engineering Project using Auto CAD	Ardent	2, 4,5
	Guest Speaker (tbc)	Student services	1,4,5

OCTOBER 2022

Year Group	Activity	Presenter	Gatsby BM
13	Revision for students by students	Royal holloway	1,3,7,8
12	Business mentoring (1)	Student Services	2,3,4,5
12	Introduction to CYT	CYT	1,2,3,4,5,
13	1:1 personal statement advice feedback online and deadline	Royal Holloway	1,3,7,8
13	UCAS Oxbridge/Medicine/Dentistry/ Veterinary Deadline (1:1 appointments and drop in advice)	Student Services	1,3,7,8
13	1:1 Careers guidance appointments and check in	Careers	1,3,8
13	Whats the right route? (Group and 1:1)	CYT	1,2,3,4,5,
13	Finding and applying for apprenticeships (Group)	CYT	1,2,3,4,5,
	Guest Speaker (tbc)	Student Services	1,4,5
12	NHS Cadets - Foundation Pathway	St John Ambulance	2,4,5
13	Civil Engineering Project using Auto CAD	Ardent	2, 4,5
12,13	Money Twist programme	My Bnk	2,5

NOVEMBER 2022

Year Group	Activity	Presenter	Gatsby BM
13	internal UCAS deadline	Student Services	1,3,7,8
12	What's the right route?	CYT	1,2,3,4,5
12	Introduction to B & E	CYT	1,2,3,4,5
12	Business mentoring (1)	Student Services	2,3,4,5
13	Site Visit	CYT	1,2,3,4,5,6
13	Apprenticeship Application Masterclass	CYT	1,2,3,4,5
12	Guest Speaker (tbc)	Student Services	1,4,5
12	NHS Cadets - Foundation Pathway	St John Ambulance	2,4,5
12	Volunteering programme	King's College Hospital NHS	1,2,3,4,5,6
13	Civil Engineering Project using Auto CAD	Ardent	2, 4,5
12,13	Money Twist programme	My Bnk	2,5

DECEMBER 2022

Year Group	Activity	Presenter	Gatsby BM
12	Business mentoring (1)	Student Services	2,3,4,5
13	Practical Sessions	CYT	1,2,3,4,5,
13	Live Vacancies	CYT	1,2,3,4,5,
13	CV/Application Surgery and 1:1 student ILP	CYT	1,2,3,4,5,
12	Guest Speaker (tbc)	Student Services	1,4,5
12	NHS Cadets - Foundation Pathway	St John Ambulance	2,4,5
12	Volunteering programme	King's College Hospital NHS	1,2,3,4,5,6
13	Civil Engineering Project using Auto CAD	Ardent	2, 4,5
12,13	Money Twist programme	My Bnk	2,5

JANUARY 2023

Year Group	Activity	Presenter	Gatsby BM
12	Why go to university?	Royal Holloway	1,3,7,8
12	Hidden Careers	CYT	1,2,3,4,5,
12	The Difference between apprenticeships and university	CYT	1,3,4,7,8
12	Business mentoring (2)	Student Services	2,3,4,5
13	UCAS application deadline	Student Services	1,3,7,8
12	Skills Audit (part 2)	Careers	3,4
13	Interview Masterclass + 1:1 Student ILP	CYT	1,2,3,4,5,
13	Live Vacancies	CYT	1,2,3,4,5,
12	Guest Speaker (tbc)	Student Services	1,4,5
12	Work experience applications	Careers	1,2,3,4,8
12	NHS Cadets - Foundation Pathway	St John Ambulance	2,4,5
12	Volunteering programme	King's College Hospital NHS	1,2,3,4,5,6
13	Civil Engineering Project using Auto CAD	Ardent	2, 4,5
12,13	Money Twist programme	My Bnk	2,5

FEBRUARY 2023

Year Group	Activity	Presenter	Gatsby BM
12, 13	National Apprenticeship Week (6-12th Feb)	Careers	2,4,5
12	University visit	Royal Holloway	1,2,4,7
12	Site Visit + Careers Networking (focus group - external)	CYT	1,2,3,4,5,6
12	Career Q&A (focus group - external)	CYT	1,2,3,4,5,
12	Business mentoring (2)	Student Services	2,3,4,5
13	Life at university	Royal Holloway	1,3,7,8
12	Work Experience support and guidance	Careers	1,2,3,4,8
12	Volunteering programme	King's College Hospital NHS	1,2,3,4,5,6
13	Mock Assessment Centre (off-site)	CYT	1,2,3,4,5,6
all years	UTC Careers Fair	UTC-wide	1,2,4,5,7
12	NHS Cadets - Foundation Pathway	St John Ambulance	2,4,5
13	Civil Engineering Project using Auto CAD	Ardent	2, 4,5
12,13	Money Twist programme	My Bnk	2,5

MARCH 2023

Year Group	Activity	Presenter	Gatsby BM
12	Business mentoring (2)	Student Services	2,3,4,5
12, 13	National Careers Week - Employability (1:1 appointments and drop-in advice)	Careers	2,4,5
13	CV/Application Surgery	CYT	1,2,3,4,5,
13	Live vacancies	CYT	1,2,3,4,5,
13	1:1 Student IAP	CYT	1,2,3,4,5,
12	Work Experience 1:1 appointments and support	Careers	1,2,3,4,8
12	NHS Cadets - Foundation Pathway	St John Ambulance	2,4,5
12,13	Guest Speaker (tbc)	Student Services	1,4,5
13	Civil Engineering Project using Auto CAD	Ardent	2, 4,5
12,13	Money Twist programme	My Bnk	2,5

APRIL 2023

Year Group	Activity	Presenter	Gatsby BM
12	Apprenticeship Q&A (focus group - online)	CYT	1,2,3,4,5,
12	CV Masterclass + CV Writing with Employers (focus group - external)	CYT	1,2,3,4,5,6,8
12	Skills Audit (part 3)	Careers	3,4
13	CYT Programme Evaluation/Impact interview with school lead	CYT	1,2,3,4,5,
13	Student Finance support	Royal Holloway	1,3,7,8
12	Work Experience support and guidance	Careers	1,2,3,4,8
12, 13	Guest Speaker (tbc)	Student Services	1,4,5
12	NHS Cadets - Foundation Pathway	St John Ambulance	2,4,5
12	Volunteering programme	King's College Hospital NHS	1,2,3,4,5,6
13	Civil Engineering Project using Auto CAD	Ardent	2, 4,5

MAY 2023

Year Group	Activity	Presenter	Gatsby BM
12	Choosing your university course	Royal Holloway	1,3,7,8
12	Making a university application - UCAS Hub registration	Royal Holloway	1,3,7,8
12	Introduction to personal statements	Royal Holloway	1,3,7,8
12	1:1 coaching, 15mins pp (focus group - external)	CYT	1,2,3,4,5,8
12	STAR technique	CYT	1,2,3,4,5,
12	Guest Speaker tbc)	Student Services	1,4,5
13	Student finance support	Student Services	1,3,7,8
12	Work Experience support and guidance	Careers	1,2,3,4,8
12	NHS Cadets - Foundation Pathway	St John Ambulance	2,4,5
12	Volunteering programme	King's College Hospital NHS	1,2,3,4,5,6
13	Civil Engineering Project using Auto CAD	Ardent	2, 4,5

JUNE 2023

Year Group	Activity	Presenter	Gatsby BM
12	editing your personal statement	Royal Holloway	1,3,7,8
12	University visits	Student services	1,3,7,8
12	Progression Interviews (1:1 appointments and drop in advice)	Careers	1,3,8
13	Destination interviews	Careers	1,3,8
12	Work Experience support and guidance	Careers	1,2,3,4,8
12	Guest Speaker (tbc)	Student services	1,4,5
12	NHS Cadets - Foundation Pathway	St John Ambulance	2,4,5
12	Volunteering programme	King's College Hospital NHS	1,2,3,4,5,6
13	Civil Engineering Project using Auto CAD	Ardent	2, 4,5

JULY 2023

Year Group	Activity	Presenter	Gatsby BM
12	Work experience (2-week compulsory)	Careers	1,2,3,4,5,6,8
12	NHS Cadets - Foundation Pathway	St John Ambulance	2,4,5

AUGUST 2023

Year Group	Activity	Presenter	Gatsby BM
13	Results Day	Student Services	1,3,7,8
13	Destination data	Careers	1,3,4,7,8



South Bank
UTC
Part of LSBU | GROUP